

**Business Experience  
Powerpoint Presentations**

**Student Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Career:** \_\_\_\_\_

**Knowledge of Subject:**

Evidence of Research (5)

Evidence of Interview (5)

Job Activities/Duties Identified (5)

**Visuals (Powerpoint):**

Order of Slide Show Relevant (5)

Introduction Slide w/Career Identified (5)

Accuracy of Slides (5)

Relevant Order (5)

Creativity (10)

**Presentation:**

Adequate Speaking Tone (Clear) (5)

Posture (5)

Eye Contact with Audience (5)

**Total Points (Grade)** \_\_\_\_\_



## Business Experience Final Project

### Part 1:

#### *Internet Research*

In part one of this project, you are required to prepare a job description for the career field you have chosen. You will begin by conducting research on the internet. Using the web site: [www.explore.cornell.edu/newcareerzone](http://www.explore.cornell.edu/newcareerzone), conduct research on your career. In addition, you will be required to identify your particular career number as indicated in the Dictionary of Occupational Titles.

### Part 2:

#### *Interview*

In part two of this project, you are required to interview a person employed in your career field. Prior to the interview, develop questions to ask. Your final analysis should show indication(s) that the job duties that are performed are similar to those determined through the research part of this project. You will be presenting your findings in your presentation to the class.

### Part 3:

#### *Powerpoint Presentation*

In part three of this project, you are required to prepare a Powerpoint presentation to display your findings in Parts one and two. Your slide show should use a minimum of 15 slides, including an introduction and ending slide. The slide show must include the name and address of your work site, your supervisor's name.

Name \_\_\_\_\_

Period \_\_\_\_\_

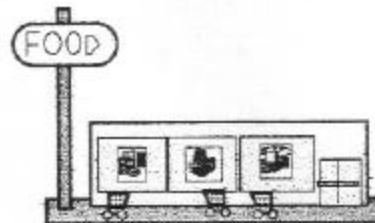
Course \_\_\_\_\_

Date \_\_\_\_\_

Teacher \_\_\_\_\_

## Who's On The Job ?

Every place you go, people are working. Look all around you...Who are they? What are they doing? How did they get where they are?



Name six jobs that you observed (on your field trip, when you went \_\_\_\_\_, when you watched \_\_\_\_\_, etc.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

List three skills that you think are needed for each of these jobs.



Job 1

Skills needed include:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



Job 2

Skills needed include:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



Job 3

Skills needed include:

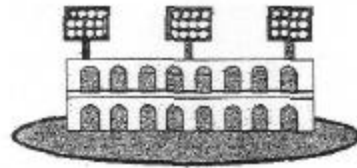
- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



Job 4

Skills needed include:

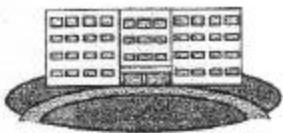
- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



Job 5

Skills needed include:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



Job 6

Skills needed include:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_



What education and/or training do you think is needed for each of the six jobs?



Job 1 \_\_\_\_\_  
\_\_\_\_\_

Job 2 \_\_\_\_\_  
\_\_\_\_\_

Job 3 \_\_\_\_\_  
\_\_\_\_\_

Job 4 \_\_\_\_\_  
\_\_\_\_\_

Job 5 \_\_\_\_\_  
\_\_\_\_\_

Job 6 \_\_\_\_\_  
\_\_\_\_\_





Pick one of these jobs which may interest you. Research the job on the internet using **CareerZone**.



\*\*\*Go to **[www.labor.state.ny.us/careerzone](http://www.labor.state.ny.us/careerzone)**

\*\*\*Find all the information you can about job description, similar jobs, abilities, interests, work activities, education, job training, skills, knowledge, *instructional programs, job outlook, wage range and tasks.*

\*\*\*Using this information write a essay on

1. why you would still be interested in this job
- or
2. why you would no longer be interested in this job.