

CAREER ZONE ORAL REPORTS

Presenter's Name _____

Name _____ Class _____

Speaking Skills	Excellent	Skilled	Not Yet
1. Eye contact	_____	_____	_____
2. Volume	_____	_____	_____
3. Pronunciation	_____	_____	_____
Presentation Was Well Prepared			
1. Was organized	_____	_____	_____
2. Said only what was necessary	_____	_____	_____
3. Stayed on topic	_____	_____	_____
4. Well planned	_____	_____	_____
5. On time	_____	_____	_____
6. Use of <u>Career Zone</u> evident	_____	_____	_____
Audience Interaction			
1. Held attention	_____	_____	_____
2. Answered questions	_____	_____	_____
3. Easy to follow	_____	_____	_____
Organization			
1. Logical	_____	_____	_____
2. Clear	_____	_____	_____
3. Compete	_____	_____	_____

Where Do I Fit?

Which two groups below describe your interests and abilities best? Make a first and second choice.

1. _____ Work with objects, tools and machines
 Enjoy outdoor work
 Enjoy working with your hands
 Willing to gain knowledge through vocational school or an apprenticeship

2. _____ Enjoy using office machines
 Have clerical and numerical abilities
 Willing to get an associate's degree or attend technical school

3. _____ Like to solve problems
 Like to observe, learn, investigate and evaluate information
 Science and mathematics are strong points
 Willing to earn a college degree – possibly even a graduate degree

4. _____ Like to influence and persuade others
 Prefer being a leader to a follower
 Often mediate disputes between people
 You are competitive, hard driving, independent
 You get as much education as necessary to achieve your goals

5. _____ Creative and imaginative
 Value variety and independence
 Interested in art, music, drama, or writing
 Willing to study to bring your creative skills to a professional level

6. _____ Enjoy working with people – helping, teaching, or curing them
 You are kind, compassionate
 You will seek high education to help others

Career Families

1. Body Workers

Work with tools or machines, building or repairing things.
Others perform physical work in service industries like food preparation.
Decreasing job opportunities.

2. Data Detail

Many work in clerical positions – receptionists, Secretaries, or administrative assistants.
This career family lacks opportunity for advancement.
Increased job availability.

3. Investigators

Many Investigators work on computers - evaluating and solving problems.
Others analyze numbers for organizations.
Engineering and science offer many investigative careers.

4. Persuaders

Work in retail or wholesale sales positions.
Work as managers, planning, organizing and directing people.
Negotiate disputes - frequently with a legal education. Bachelor's or Master's degree necessary for best opportunities.

5. Creators

Use words, music, or art in an artistic way.
A very competitive field requiring great tenacity to succeed.
Difficult to find full-time work

6. Service Workers

Opportunities for early childhood educators improving.
Budgets for social service jobs decreasing.
Health care offers the greatest growth.
Bachelor's or Master's degree necessary for best opportunities.

CAREER INFORMATION SHEET

Career or job title: _____

Working Conditions: _____

Education: _____

Wages or Salary: _____

Duties or Responsibilities: _____

Skills needed: _____

Working hours: _____

Career Outlook: _____

Other Information: _____